

### Grade Mark Overrides

Grade Mark Overrides are used to change a student’s calculated grade to an entirely different grade mark that is not part of the Grade Mark Group. This is often used to mark a student’s grade as “I – Incomplete,” or “M – Medical.” Others may be set up by your district for you to choose from. These are assigned using the Grade Adjustment screen.

Grade Adjustment
My Print Queue

**Term 6TH**

Save

Undo

Back

| Students                      | Calculated Grade Percent | Adjustment |        |     | Total Percent | Override                               | Posted Grade |
|-------------------------------|--------------------------|------------|--------|-----|---------------|--|--------------|
|                               |                          | Grade      | Amount | Cmt |               |  |              |
| 1 AARONSONSCR KRYSTINA L      | A 94.84                  |            |        |     |               |  |              |
| 2 ADUSCR SADIE (09)           | C 82.63                  | B          | 1.87   |     | 84.50         | E Other<br>I Incomplete<br>MED Medical |              |
| 3 ADUSCR Simon (11)           | B 87.79                  |            |        |     |               |  |              |
| 4 DAWSSCR FELICA P (0)        | B 85.33                  |            |        |     |               |  |              |
| 5 DELPOZOOSCR CLINTON M       | B 85.99                  |            |        |     |               |  |              |
| 6 MAYEDASCR CHARLESETTA L (0) | B 88.50                  |            |        |     |               |  |              |
| 7 REISCHSCR GARY D            | B 80.75                  |            |        |     |               |  |              |
| 8 RIGGINSR SANG M             | B 81.25                  |            |        |     |               |  |              |
| 9 WALTHSCR DUNCAN X           | B 84.00                  |            |        |     |               |  |              |

| Grade Marks |        |       |
|-------------|--------|-------|
| Grade       | High   | Low   |
| A           | 100.00 | 90.00 |
| B           | 89.99  | 80.00 |
| C           | 79.99  | 70.00 |
| D           | 69.99  | 60.00 |
| F           | 59.99  | 0.00  |

  

| Grade Marks for Grade Level 09 |        |       |
|--------------------------------|--------|-------|
| Grade                          | High   | Low   |
| A                              | 100.00 | 91.50 |
| B                              | 91.49  | 84.50 |
| C                              | 84.49  | 71.50 |
| D                              | 71.49  | 60.50 |
| F                              | 60.49  | 0.00  |

Click the drop-down option under the **Override** column to assign the correct Grade Mark for the student. This is the grade that will be sent to the office during posting. When all Adjustments and/or Overrides have been entered, click **Save**.

Main Screen
My Print Queue Back

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| Students                 | Term Grade | FNL Options | SM2 Options | EX2 Options | 6TH Options | Grade Adjust | Page 1 | Distri | Distri | Music | Won |
|--------------------------|------------|-------------|-------------|-------------|-------------|--------------|--------|--------|--------|-------|-----|
|                          |            |             |             |             |             |              | W40-M  | W38-F  | W38-F  | W38-F | W38 |
| 1 AARONSONSCR KRYSTINA L | B 88.99%   | B           | B           | *           | I           |              | 98     | *      | *      | *     | 87  |
| 2 ADUSCR SADIE (09)      | C 82.56%   | C           | C           | *           | B           | 1.87         | 75     | 2      | 1      | 97    |     |
| 3 ADUSCR Simon (11)      | B 87.96%   | B           | B           | *           | B           |              | 97     | *      | *      | 85    |     |
| 4 DAWSSCR FELICA P (0)   | B 85.33%   | B           | B           | *           | B           |              | 75     | *      | *      | 96    |     |
| 5 DELPOZOOSCR CLINTON M  | B 85.99%   | B           | B           | *           | B           |              | 85     | *      | *      | 87    |     |

You can see the “S” Grade Mark Override now showing as the student’s T4 Grade.